

Proposal form for a Special Session/Workshop Organizer

Complete and e-mail proposal form to Eric Jarman, acis@acisinternational.org, Secretary, ACIS International.

1. This proposal is for a Special Session: _____ or a workshop: _____ (please check one)

2. The proposed Special Session/Workshop is for:

SNPD2023___ ICIS2023___ SERA2023____ CSII2023___ IAI 2023____
BCD2023 _____ EAIM 2023_____

3. Estimated number of submissions: _____

4. Title of Special Session/Workshop:

5. Topic Description of Special Session/Workshop:

6. Special Session/Workshop Organizer:

Name: _____ Email: _____

Affiliation: _____

7. List of Reviewers. Please include affiliation and email address:

Special session/workshop review process instructions

1. The authors submit their paper directly to the session/workshop organizer.
2. As soon as the papers are received, the session/workshop organizer can assign them to be reviewed. You do not need to wait until the submission deadline.
3. After the papers are reviewed, the session/workshop chair can select the papers for the IEEE proceedings or the Springer Book. The maximum number of papers for the Springer book is 15.
4. The special session/workshop chair send the acceptance/rejection notifications to the authors.
5. After the papers have selected, please send ACIS a list of the accepted papers along with what publications they have been accepted for, and we will send the authors the final submission instructions/registration instructions.