Proposal form for a Special Session/Workshop Organizer

Complete and e-mail proposal form to Eric Jarman, acis@acisinternational.org, Secretary, ACIS International.

1. This proposal is for a Special Session: _____ or a workshop: _____ (please check one)

2. The proposed Special Session/Workshop is for:
   SNPD2023 ___ ICIS2023 ___ SERA2023 _____ CSII2023 _____ IAI 2023 _____
   BCD2023 _____ EAIM 2023 _____

3. Estimated number of submissions: __________

4. Title of Special Session/Workshop:
   ____________________________________________

5. Topic Description of Special Session/Workshop:

6. Special Session/Workshop Organizer:
   Name: ___________________________ Email: ___________________________
   Affiliation: _______________________________________________________

7. List of Reviewers. Please include affiliation and email address:
   _________________________________________________________________
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Special session/workshop review process instructions

1. The authors submit their paper directly to the session/workshop organizer.
2. As soon as the papers are received, the session/worship organizer can assign them to be reviewed. You do not need to wait until the submission deadline.
3. After the papers are reviewed, the session/workshop chair can select the papers for the IEEE proceedings or the Springer Book. The maximum number of papers for the Springer book is 15.
4. The special session/workshop chair send the acceptance/rejection notifications to the authors.
5. After the papers have been selected, please send ACIS a list of the accepted papers along with what publications they have been accepted for, and we will send the authors the final submission instructions/registration instructions.